

JOIN US FOR THE AMERICAN CAFE AT FOOD & HOTEL INDONESIA 2009

APPLICATION

(Deadline – November 28, 2008)

**AMERICAN CAFE
FOOD & HOTEL INDONESIA 2009
Jakarta, Indonesia
April 15-18, 2009**

COMPANY NAME _____
CONTACT NAME _____
ADDRESS _____

PHONE NUMBER _____
FAX NUMBER _____
E-MAIL _____
WEB SITE _____

The cost to display your products is \$400.00, which is **NON-REFUNDABLE**. Shipping product samples to Indonesia is **NOT** included in this fee.

PRODUCT INFORMATION

Product(s) _____

Product(s) description _____

Are the products already in Indonesia? _____

If yes, please provide the name and address of the broker or distributor _____

If no, are you actively searching for an agent? _____

In what type of packaging is the product available? (e.g, HRI, retail, etc) _____

Can the product be packaged for the Indonesian market? _____

Is the company able to supply _____ **Large supermarket chains**
_____ **Small independent grocery chains**
_____ **Large foodservice chains**
_____ **Small independent retail operations**
_____ **Other (For example, processors, manufacturers)**

Presentation instructions _____

Promotional items to be included _____

**Please fax application to: Sharon Cook at 202-690-4374 and
Elisa Wagner at 011-62-21-3435-9920**

PAYMENT BY CREDIT CARD

Master Card Visa American Express

Card Number _____
Expiration Date _____
Signature _____

PAYMENT BY CHECK

Please make checks payable to “USDA/FAS,” and send to:

Mailing Address (via U.S. Postal Service)	Street Address (for express mail <u>only</u>)
Sharon Cook USDA/FAS Overseas Trade Support Branch Ag Stop 1052 Washington D.C. 20250-1052	Sharon Cook USDA/FAS Overseas Trade Support Branch 4 th Floor – Portals Building 1250 Maryland Avenue, SW. Washington, D.C. 20024

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SHIPPING INSTRUCTIONS FOR NON-PERISHABLE ITEMS
American Café at Food & Hotel Indonesia 2009
April 15-18, 2009

Please read CAREFULLY – Ship no later than February 1, 2009

Shipping Your Non-Perishables

The Foreign Agricultural Service at the American Embassy in Jakarta strongly recommends that American Café participants at Food & Hotel Indonesia 2009 ship **NON-PERISHABLE** items and printed materials to its FPO address in Jakarta. Your shipment must be sent no later than February 1, 2009.

Carriers such as FedEx, DHL, and so forth are **not** recommended options. Such food shipments will likely be confiscated by Customs.

Limit: Three (3) different products (you may send as many of those 3 products as you wish as long as it doesn't exceed the postal regulation weight limitations).

What is an FPO address?

FPO refers to the Fleet Post Office. FPO mail travels by U.S. mail from any post office to a location within the United States where it is dispatched by a military or diplomatic mail unit to its end destination. Therefore, FPO mail is considered “domestic mail,” and domestic postage rates apply. You must allow 5-6 weeks. Therefore, ship no later than February 1, 2009.

You can ship your FPO package by any class of mail. **We recommend using first class or priority mail.** The size restrictions for these classes of mail dictate how large your package can be. However, do not use registered mail. **REGISTERED MAIL CANNOT BE SENT TO FPO ADDRESSES.**

Preparing Your FPO Shipments

- Address your FPO shipment exactly as follows:

U.S. Embassy Jakarta, Indonesia
Foreign Agricultural Service
Attn: Elisa Wagner
Unit 8129
FAS
FPO AP 96520-8129

- Include your return address and the name of the company in upper left corner of the package
- Hand carry the box(es) to your local post office and complete all forms required by Customs, being certain to list all items contained in each box. Use the following language on your Customs form when referring to your food samples:

Text: “**Non-perishable food items for official U.S.G. use**”

USDA/FAS will deliver your products to the show site on April 14, 2009.

General FPO Restrictions

Most FPO addresses have the following general restrictions:

- **Packages may not exceed 70 lbs**
- **Packages may not exceed 130 inches in combined length and girth**
- **All packages must be sent via the U.S. Postal Service.** The post office requires companies or individuals to hand deliver packages being sent to FPO addresses. Complete a Customs form, using language provided above for your food samples
- **Firearms, alcohol, perishable foodstuffs, and certain hazardous items are also restricted**
- Items should be well cushioned
- No breakable items should be included in the package
- Use enough packing material to absorb any liquid from items that could leak.

To confirm receipt of your shipment you may contact:

**Foreign Agricultural Service/USDA
U.S. Embassy Jakarta
Tel: 011-62-21-3435-9161
Fax: 011-62-21-3435-9920
E-mail: agjakarta@fas.usda.gov**

If you have additional questions please contact:

**Ms. Sharon Cook
Overseas Trade Support Branch
U.S. Department of Agriculture
Stop 1052
Washington, D.C. 20250-1052
Phone: 202-720-3425
Fax: 202-690-4374
E-mail: Sharon.Cook@usda.gov**